she talks:

The Why Behind My Grind
Creating Your User Manual

First, let's define some of your working preferences.

What are some honest, unfiltered things about you?

What drives you nuts?

What are some things that people might mis-understand about you that you should clarify?

What are your quirks?

How can people earn an extra gold star with you?

What qualities do you particularly value in people who work with you?

Second, let's identify how you best collaborate.

How do you coach people to do their best work and develop their talents?

What's the best way to communicate with you?

What's the best way to convince you to do something?

How do you like to give feedback?

How do you like to get feedback?

Ruminate, then deliver the results to someone you work closely with.